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EU Projects - TIPS



Con la partecipazione di























Scope: The big picture of what you want to achieve by the end of the project. Start from the idea, not from the call. Define what tasks need to be completed.

Connect with Program/Call: Check what product/knowledge/skills the Programme/Call is designed to develop.

Value strategy (objectives and expected benefits). SWOT Analysis. WBS:

Hypotheses for improving value, measured through outcomes for users. We believe that [this action - for these people - with this investment] Will achieve [this outcome] We will know we are successful when we see [this signal]

Identify support: Establish connection with key stakeholders. Identify their expectations for outcomes.

Find available resources: Determine in-house and outsourced teams. Partner search.















KEEP EVERYONE LOOPED IN

Share the writing of the proposal: involve everyone in the activity.

Don't leave communication to chance.

Zero blame! Fix the problem instead. Never leave in silent disagreement.

Each member has an equal vote.











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BREAKDOWN FURTHER

Define deliverables and outputs of the results of a project's activities.











SCHEDULE

The chronological order in which project activities are done.

Assess realistic schedules and impacts.

List big steps: capture big picture of your project, then specify further.

Set <u>Milestones</u>: the events on the timeline that indicate a change in the project's phase.









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DATA COLLECTION METHODS

Surveys, interviews, works/studies data.











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The challenges that may cause the project to veer off schedule or budget.









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PROJECT IMPACT

Why do we do this?

How will users be impacted?

How will users' behavior change?

For how long?

What will the product/result do to support the desired impacts?

Who will help or obstruct us?











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COMMUNICATION STRATEGY

Plan the Communication of project activities and results.

Determine the best way to communicate useful data to relevant target groups.











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SECONDA EDIZIONE MUSEI DEL **FUTURO**

Real Collegio di Lucca 6 - 7 ottobre



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